

# Spalding Parish Church of England Day School

Wholly inclusive, striving for fulfilment,  
empowering the flourishing of our world



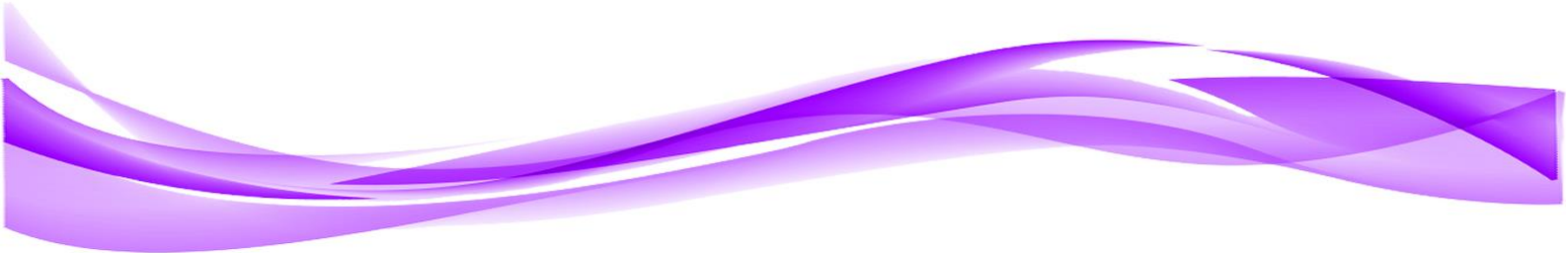
## Charging and Remissions Policy

**Date of Policy:** April 2023

**Adopted by Local Council:** April 2023

**Signed by Chair of Local Council:** April 2023

<b>Reviewed Policy:</b> Feb '21		
<b>Reviewed Policy:</b> Apr '23		



## **Charging and Remissions Policy Spalding Parish Church of England Day School**

### **1) Our Vision**

***Wholly inclusive, striving for fulfilment,  
empowering the flourishing of our world***

**Inclusive** - Our inclusive community honours each person and ensures they know they are valued and valuable. Spalding Parish is a family where all members of our school community care for each other. This is evident through the level of support that is both given and received.

**Fulfilling** - Through challenge and support, staff work extremely hard to ensure that children reach their full potential and set high standards, both of pupils behaviour and in the work they produce. We recognise that it is important, not only for our pupils to reach their academic potential, but for them to be given the opportunity to develop their talents in art, music and sport; allowing all to flourish and experience 'life in all its fullness'.

**Flourishing** - Working together we strive to make a difference for all pupils, for our whole school community and for the wider world. We value all learners and aim to ensure every member of our school community can flourish as this is 'life in all its fullness'. Our curriculum aims to give hope and prepare children for the future in which they can fully participate as responsible and confident citizens.

Our curriculum is focussed on 'Making a Difference' - to the school itself, the local community and the wider world. This is underpinned by our Curriculum Drivers - Vocabulary/Background Knowledge, Growth/Mindfulness, Initiative and Possibilities/Community - alongside key enquiry questions to extend the children's knowledge and understanding. We strive to promote a curriculum which imparts knowledge; fosters curiosity, encourages growth and use of initiative, is language rich promoting the acquisition of a wider vocabulary and a love of reading, and builds cultural capital.

We define our curriculum as the totality of a child's learning experience whilst they are with us, ensuring that they are secondary ready and their educational journey undertaken whilst at SPCEDS equips them for the next stage. Together at SPCEDS we are on a continuing learning journey to support the children, families and wider community that we serve. We firmly believe in supporting the children to develop the essential skills for life in an ever changing world.


### **2) Introduction**

At Spalding Parish Church of England Day School, we believe that activities such as swimming and educational visits (or visitors) are an extension to, and an enrichment of the curriculum. We aim to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, but on occasion may ask for parents to make contributions to events (see below).

### **3) Charges**

The school and Academy Committee reserves the right to invite parents to make a contribution in the following circumstances for activities organised by the school:

-  Activities in school hours: charges may be made for the board and lodging element of residential activities that take place in school hours (please see also Remissions).

- 🏰 Activities out of school hours: a charge will be made to cover the full cost of each pupil for activities deemed to be optional activities out of school hours e.g. theatre visits, sporting/musical events.
- 🏰 Charging in kind: the cost of materials, ingredients, equipment (or the provision of them by parents) e.g. for cooking, some craft and technology activities. Schools will provide or pay for any ingredients, materials etc. for practical subjects. Parents who are willing to contribute in cash or kind can however do so on a voluntary basis. The school may charge or require the supply of materials if parents have indicated a wish to own the finished product.
- 🏰 Music Tuition: All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual music tuition if this is not part of the National Curriculum. This may include the purchase of music, hire of instruments, minor repairs to loaned instruments and the replacement of any items on account of wear, tear and misuse.

- 🏰 Breakages: Parents will be asked to pay the full cost or a reasonable amount towards the cost of any damage or defacing to school property which is due to poor pupil behaviour.
- 🏰 Swimming: The school organises swimming lessons for the children at Spalding Parish Church of England Day School. These take place in school time and are part of the National Curriculum. We make no charge for the swimming lessons but request a contribution for the cost of the coach to take the children to the swimming pool. We inform parents when these lessons are to take place.
- 🏰 Hot school meals: the school charges parents for hot school meals at the same rate to which the school is charged (less VAT). Children entitled to Free School Meals will have a main meal ordered each day free of charge. Children in the Foundation Stage and KS1 are entitled to a free meal each day under the Universal Free School Meals scheme. Adults ordering a hot school meal will have VAT added to the cost.

#### **4) Lettings**

The Business and Operations Partner is responsible for raising invoices for lettings as they are booked. Lettings are charged at the rate recommended by the Local Authority plus a small % as agreed by the Academy Committee.

#### **5) Voluntary Contributions**

When organising school trips or visits which enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary and no parent is under any obligation to make a contribution. Pupils will not be treated differently if they have not made a contribution. If we do not receive sufficient voluntary contributions, we may cancel a trip.








Parents have a right to know how each trip/visit is funded. The school provides this information on request. In the case of Residential trips when the school has to make a commitment in advance, any deposit received from parents will be non-refundable.

The Academy Committee may, from time to time, amend the category of activity for which a charge is made.

## **6) Remissions**

If parents are experiencing financial hardship, which makes it difficult for pupils to take part in particular activities for which a charge is made, the school, supported by the Academy Committee, will invite parents/carers to apply in confidence for the remission of charge in part or in full. Authorisation of remission will be made by the Head Teacher.

### Principles of Remission

-  Universal Credit in prescribed circumstances\*
-  Income Support (IS)
-  Income Based Jobseekers Allowance (IBJSA)
-  Support under part VI of the Immigration and Asylum Act 1999
-  Child Tax Credit (where the person is not receiving Working Tax Credit as well)
-  Guaranteed element of State Pension Credit
-  Income related employment and support allowance

*\* The Government plans to prescribe the circumstances when Universal Credit is fully rolled out.*

## **7) Pupil Premium**

The school uses money from its Pupil Premium allocation to support enrichment, visits and residential activities for pupils in receipt of pupil premium. Parents of these pupils will discuss this with the Head Teacher.

### **7) Monitoring and Review**

The Head Teacher monitors the effectiveness of this policy on a regular basis. They also report to the Academy Committee on the effectiveness of the policy and, if necessary, makes recommendations for further improvements.

The Academy Committee reviews this policy every two years or earlier if it is felt appropriate.