



Spalding Parish Church of England Day School

21st November 2023

Dear Parent/Carer,

EYFS Parent Consultation Meetings Week beginning 27th November 2023

Firstly, I would like to take this opportunity to once again welcome you to the Spalding Parish family. As you will no doubt be aware, even in the short period you have been part of our school community, ensuring the children are happy and supporting their needs is high priority for all at SPCEDs. This includes ensuring that pupils have been supported throughout their transition to primary school. We recognise the part you play as parents/carers in knowing your child and their needs and as such would like to invite you in for an extended parent consultation meeting to discuss how they have settled at school and also about their achievements so far this academic year. This will also allow you the opportunity to contribute further to your child’s education as we continue to build the relationship between home and school.

These meetings will take place during the week beginning **27th November**. There will be an allocated 15 minute time slot for these meetings over the course of the day. A translator will be available to those parents who speak Polish, Russian, Portuguese or Lithuanian upon request.

	Monday 27th November	Tuesday 28th November	Wednesday 29th November	Thursday 30th November	Friday 1st December
8.45am-5.45pm	FS2KB	FS2EB	FS2AC		

Please would you return the slip attached, by Thursday 23rd November stating your preferred time and an allocated appointment time will then be sent home. Slips will be returned on **Friday 24th November** to confirm timings.

Thank you for your continued support, I look forward to seeing you in school during this time.

Kind Regards,

Diane Mulley
Head Teacher



PART OF THE TRANSFORMATIONAL
JOURNEY OF CHRISTIAN EDUCATION

Clay Lake, Spalding, Lincolnshire, PE11 2QG

Tel: 01775 722333

enquiries@spaldingparish.laat.co.uk

Follow us on Twitter: @SPCEDs

Head Teacher: Diane Mulley

**Spalding Parish Church of England Day School
Parent Consultation Meetings**

Child's Name:**Class:**

- I would/would not like a translator present.

My first language is Polish/Russian/Portuguese/Lithuanian.

- I / We will / will not be attending the Parent Consultation sessions.

My preferred time slot on the allocated day is:

8.45am-9.15am		1.15pm-1.45pm	
9.15am-9.45am		1.45pm-2.15pm	
9.45am-10.15am		2.15pm-2.45pm	
10.15am-10.45am		2.45pm-3.15pm	
10.45am-11.15am		3.15pm-3.45pm	
11.15am-11.45am		3.45pm-4.15pm	
11.45am-12.15pm		4.15pm-4.45pm	
12.15pm-12.45pm		4.45pm-5.15pm	
12.45pm-1.15pm		5.15pm-5.45pm	

If your child has any additional needs which you would like to discuss, you can make an appointment to see Charlotte Hardy, SENCo. This may not be feasible on the allocated day however if you would like a discussion with Charlotte, please indicate this below and she will get in touch.

Yes I would like a discussion with Charlotte Hardy (SENCO) re my child's needs (please tick)

If you are unable to make an appointment on the identified day, please contact the class teacher via the Year Group email address: fs2@spaldingparish.laat.co.uk

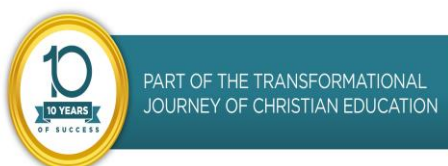
Allocated Appointment (to be completed and returned by Class Teacher)

Monday 27th (FS2KB)

Tuesday 28th (FS2EB)

Wednesday 29th (FS2AC)

Time:



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