



# Spalding Parish Church of England Day School

11<sup>th</sup> September 2023

Dear Parent/Carer,

## Parent Consultation Meetings

### Week beginning 18<sup>th</sup> September and Week beginning 25<sup>th</sup> September 2023

As you will no doubt be aware ensuring the children are happy and supporting their needs is high priority for all at SPCEDS. We recognise the part you play as parents/carers in knowing your child and their needs and as such are changing the organisation for our Parent Consultation Meetings during the Autumn term. This will hopefully allow you the opportunity to contribute further to your child's education as hopefully meeting earlier in the term will support improved outcomes and develop our working relationship.

These meetings will take place during the weeks beginning **18<sup>th</sup> September** and **25<sup>th</sup> September**. There will be an allocated 10 minute time slot for these meetings over the course of the day. A translator will be available to those parents who speak Polish, Russian or Lithuanian upon request.

	<b>Monday 18<sup>th</sup> September</b>	<b>Tuesday 19<sup>th</sup> September</b>	<b>Wednesday 20<sup>th</sup> September</b>	<b>Thursday 21<sup>st</sup> September</b>	<b>Friday 22<sup>nd</sup> September</b>
8.45am- 5.45pm	Y2CH Y6KB Y4LB	Y2AR Y6EW	Y4SS Y5RW	Y3SH Y1PB Y6AS	
	<b>Monday 25<sup>th</sup> September</b>	<b>Tuesday 26<sup>th</sup> September</b>	<b>Wednesday 27<sup>th</sup> September</b>	<b>Thursday 28<sup>th</sup> September</b>	<b>Friday 29<sup>th</sup> September</b>
8.45am- 5.45pm	Y2DO Y5MJ	Y3SD	Y4KR Y5IG	Y1JT Y3TS	

**Please would you return the slip attached, by Thursday 14<sup>th</sup> September** stating your preferred time and an allocated appointment time will then be sent home. Slips will be returned on Friday 15<sup>th</sup> September to confirm timings. If you are part of the Achievement for All program a longer slot will be allocated. **Please note all planned after school clubs will go ahead during this period.**

Thank you for your continued support, I look forward to seeing you in school during this time.

Kind Regards,

Diane Mulley  
Head Teacher

## Parent Consultation Meetings



PART OF THE TRANSFORMATIONAL  
JOURNEY OF CHRISTIAN EDUCATION

Clay Lake, Spalding, Lincolnshire, PE11 2QG

Tel: 01775 722333

[enquiries@spaldingparish.laat.co.uk](mailto:enquiries@spaldingparish.laat.co.uk)

Follow us on Twitter: @SPCEDS

Head Teacher: Diane Mulley

## Week beginning 18<sup>th</sup> September and Week beginning 25<sup>th</sup> September 2023

**Child's Name:** ..... **Class:** .....

- I would/would not like a translator present.

My first language is Polish/Russian/Portuguese/Lithuanian.

- I / We will / will not be attending the Parent Consultation sessions.

**My preferred time slot on the allocated day is:**

8.45am-9.15am		1.15pm-1.45pm	
9.15am-9.45am		1.45pm-2.15pm	
9.45am-10.15am		2.15pm-2.45pm	
10.15am-10.45am		2.45pm-3.15pm	
10.45am-11.15am		3.15pm-3.45pm	
11.15am-11.45am		3.45pm-4.15pm	
11.45am-12.15pm		4.15pm-4.45pm	
12.15pm-12.45pm		4.45pm-5.15pm	
12.45pm-1.15pm		5.15pm-5.45pm	

If your child has any additional needs which you would like to discuss, you can make an appointment to see Charlotte Hardy, SENCo, during your allocated day. Please note below your preferred time when you would like to come and see her. She will endeavour to make an appointment around the time of your request.

**Preferred Time:** .....

If you are unable to make an appointment on the identified day, please contact the class teacher via the relevant Year Group email address.

### **Allocated Appointed (to be completed and returned by Class Teacher)**

Monday 18 <sup>th</sup>	Tuesday 19 <sup>th</sup>	Wednesday 20 <sup>th</sup>	Thursday 21 <sup>st</sup>	Friday 22 <sup>nd</sup>
Monday 25 <sup>th</sup>	Tuesday 26 <sup>th</sup>	Wednesday 27 <sup>th</sup>	Thursday 28 <sup>th</sup>	Friday 29 <sup>th</sup>

**Time:** .....