



Spalding Parish Church of England Day School

21st March 2023

Dear Parent/Carer,

Parent Consultations March 2022/23

I hope you are well. We are all looking forward to welcoming you into school this week for our Parent Consultation meetings. As part of the consultation meetings, your child's report for Term 3 and 4 will be shared. There will also be an opportunity for you to ask any questions you may have.

As in previous years, we would like you to complete our parent voice questionnaire as part of our Parent Consultation cycle. This information, alongside the informal feedback we receive will help us constantly improve what we can offer to the children and our community. This year the school is using Microsoft Forms – see below for relevant links to Year Group questionnaires. This can also be completed as part of your Parent Consultation visit where links and devices will be accessible to all.

- Year 6 - <https://forms.office.com/e/8Gh68JrXsS>
- Year 5 - <https://forms.office.com/e/iuxZpuS4jY>
- Year 4 - <https://forms.office.com/e/Pni0j2dqQD>
- Year 3 - <https://forms.office.com/e/NX4mxbEnXx>
- Year 2 - <https://forms.office.com/e/T2iiYHSASv>
- Year 1 - <https://forms.office.com/e/j882ZcnJPT>
- FS2 - <https://forms.office.com/e/NiKNEMvb5z>

One of the benefits of Microsoft Forms is the Immersive Reader aspect, which means the questionnaire can be translated into different languages. To access this click on the three dots at the top of the page on the right hand side and then click 'Enable Immersive Reader'. From this point you click on the speaker next to the question (you do need to do this question by question). This will take you to a separate page where, if you click on the open book at the top of the page, you can choose the language. You do just need to ensure 'By Word' and 'Document' are both switched on.

In order to gain an accurate picture of our school and determine the ways we can continue to deliver the best education for your children, we need as many questionnaires completed as possible. Therefore, we would ask that if you have more than one child at the school we would appreciate a questionnaire per child, as each of your children may have a different experience. The questionnaire should take no more than a few minutes to complete.



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If you would like to make an appointment with me to discuss any aspect of your feedback – do get in touch and I can arrange a telephone call or a meeting, or it may be feasible to have a conversation during this week's events. I am sure you can appreciate that it is very difficult to action areas for specific attention if the questionnaire is anonymous so would appreciate it if you do speak to us regarding specific concerns.

Finally, as part of the Parent Consultation meetings, we are going to ask parents to complete the Pupil Information update along with a new LAAT Publicity Consent form. The information we hold for your child will be shared with you during the meeting. We would ask that you check the information carefully whilst in school and also complete the new Publicity Consent form, and where possible, leave the form at the School Office when you leave in one of the boxes provided. **This is imperative as it will ensure the information we hold on file at school is accurate, including contact details for families should we need to get in touch for any reason.** Therefore, if we could please ask that this is undertaken by all families.

Thank you in anticipation of your continued support. It is very much appreciated. I look forward to seeing you over the course of this week.

Kind Regards,

Diane Mulley
Head Teacher



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