



# Spalding Parish Church of England Day School

2<sup>nd</sup> November 2020

Dear Parent/Carer,

## Start of Term 2

It seems impossible to already have completed one term of our new academic year and yet we have and what a busy term it has been! All the children have started the year very well, including our pupils for whom this is their very first school. Whilst it has been a different start to the year, all pupils have settled well into their new classes and it has been fantastic to hear about their learning so far.

I would like to take this opportunity to welcome any children and families who have joined us during Term 1 – welcome to the Spalding Parish family. I hope this will be the start of a positive, and hopefully lengthy, relationship between school and home.

Following the announcements at the weekend I would like to reassure you that there is a clear focus on ensuring all members of the school community are safe and well. We have a rigorous risk assessment in place that is regularly updated, including any changes to statutory guidance, and staff briefings and meetings ensure all messages are communicated to staff so all are consistent in approach. This approach will continue as we move into Term 2.

If you have any questions during the year do not hesitate to speak with your child's Class Teacher using the Year Group emails or come and speak to me or a member of the Senior Leadership Team – you can find us on the playground at the beginning and end of the day.

## Attendance

Attendance at school continues to be one of our key issues and as such continues to be closely monitored. Please remember if your child is unwell and unable to attend school, you should inform school by 9.30am that day in line with our school procedures. Please contact school on each day of absence unless otherwise agreed.

Also please remember that routine dental and medical appointments should not be made during school time. It is preferable and much more beneficial for pupils if appointments can be made either at the end of the school day or during school holidays. If you do have to make an appointment for during the school day, and we do appreciate that there are times when this may be necessary, please bring the appointment letter to the school office. Without this letter the absence will not be authorised.



Clay Lake, Spalding, Lincolnshire, PE11 2QG

Tel: 01775 722333

[enquiries@spaldingparish.lincs.sch.uk](mailto:enquiries@spaldingparish.lincs.sch.uk)

[www.spaldingparish.lincs.sch.uk](http://www.spaldingparish.lincs.sch.uk)

Follow us on Twitter: @SPCEDS

Head Teacher: Diane Mulley

Government regulations now mean that absence from school can only be authorised for “exceptional circumstances” for which there is very clear established criteria, again set by the Government. It is therefore highly unlikely that time off school will be authorised during term time. Requests for term time absence must be made at least 10 days before the absence, except in emergencies, by booking a telephone appointment with a member of the Senior Leadership Team.

Should an appointment not be made, and in line with our safeguarding procedures and Government regulations, we will contact you with regards to your child’s absence in order to clarify fully the reasons for absence. Your child’s education is our primary focus and given the extensive research proving a direct link between good attendance and good outcomes, alongside the national attendance guidance for schools, we do follow all absences up. This is not about singling anybody out but simply carrying out our statutory duty as a school and as such I would ask for your support in communicating with us in a positive way. Thank you in anticipation of your continued support.

### Charity Events

SPCEDS has continued with ongoing charity work during Term 1 including the Roald Dahl Children’s Marvellous Children’s Charity. On Friday 11<sup>th</sup> September we celebrated Roald Dahl Day and all pupils spent some time reading and sharing his amazing stories. We are continuing to support such events, the next one being Children in Need and World Diabetes Day on Friday 13<sup>th</sup> November; please see letter that has already been sent out.

### Choir and Clubs

Given the current pandemic and the guidelines we are working to in school, we are unable to offer our wider after school provision during Term 2 as we maintain the ‘bubble’ system we currently have in place. As a school we continue to review this regularly and will be in touch again once this is feasible.

We are looking at offering ‘booster’ sessions to some Year Groups either at the beginning or end of the school day, however these will be class based maintaining the integrity of our ‘bubble’ model. Should your child be invited to attend we would encourage their participation. If you do have any questions please do not hesitate to get in touch via the Year Group emails.

### FS2 September 2021 Intake Visits

You may be aware that we normally hold two open mornings in October and November for visits for potential FS2 children and families due to start school the following September. We had hoped to be able to offer tours after school but following the announcement at the weekend, this is not possible at this current time. We remain hopeful that this may be feasible during December. In the meantime, should you, or another family member or friend, have a child due to start school next September please keep an eye on the website for our virtual tour. Similarly if you do have any questions or would just like a chat with a member of the Senior Leadership Team about SPCEDS please contact us by telephone or via [office@spaldingparish.linc.sch.uk](mailto:office@spaldingparish.linc.sch.uk) to book your telephone appointment.

If you do have any questions about 2021 admissions please email a member of the school team on [admissions@spaldingparish.lincs.sch.uk](mailto:admissions@spaldingparish.lincs.sch.uk). The online application system on the Lincolnshire website opens



Clay Lake, Spalding, Lincolnshire, PE11 2QG

Tel: 01775 722333

[enquiries@spaldingparish.lincs.sch.uk](mailto:enquiries@spaldingparish.lincs.sch.uk)

[www.spaldingparish.lincs.sch.uk](http://www.spaldingparish.lincs.sch.uk)

Follow us on Twitter: @SPCEDS

Head Teacher: Diane Mulley

on 16th November 2020 and closes on 15th January 2021; you can access the system by using the following link <https://lcc.cloud.servelec-synergy.com/parentportal/>

### Harvest

On Wednesday 21<sup>st</sup> October we held our Harvest Festival celebrations via Microsoft Teams and whilst this was different to normal, it was fantastic for the whole school to participate in an Act of Worship together. Thank you for all your donations towards the local Agape Food Bank. These will be taken across to the foodbank next week for distribution to those in need.

If you have not yet made a donation and would like to the Food Bank are most grateful for donations of dried and tinned goods, long life milk, squash and pasta sauces. Donations will be accepted here at school until Friday 6<sup>th</sup> November, please send any donations with your child.

### Hot Lunches

As you will no doubt be aware we are reintroducing hot lunches during Term 2 and the menus are now online for you to book. Whilst the menu is more limited for Term 2 we hope to be able to offer a wider menu for Term 3. Please remember to book meals by midnight on a Sunday night the week prior to the meals being booked using the following link so by Sunday 8<sup>th</sup> November for meals the week beginning 16<sup>th</sup> November <https://www.wisepay.co.uk/store/generic/template.asp?mID=156735&ACT=nav>.

### Illness

As we continue to respond to the pandemic and in order to maintain the safety of the whole school community should your child or any member of your household present with any of the main symptoms of coronavirus (COVID-19) please do not send them to school. The symptoms are:

- A high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature);
- A new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- A loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal.

To protect others, the whole household needs to isolate for 14 days and the person with symptoms should book a test to check if they have coronavirus. Similarly if you have had close contact with a person who has tested positive for coronavirus you do need to self-isolate for 14 days, only the person in contact with the person testing positive needs to self-isolate. Given the rise in cases across the country, it is imperative that we all follow this guidance so that we can continue to ensure the safety and wellbeing of the whole school community. As a school we continue to do all we can to keep your children safe and would ask you to continue to do so too - thank you for your continued support in this matter.

Similarly should your child be unwell and they have sickness and diarrhoea, as we are dealing with lots of children all confined in classrooms together, do not send them back to school until 48 hours after their last bout. Supporting us with this will stop the spreading of these conditions. Thank you.



Clay Lake, Spalding, Lincolnshire, PE11 2QG

Tel: 01775 722333

[enquiries@spaldingparish.lincs.sch.uk](mailto:enquiries@spaldingparish.lincs.sch.uk)

[www.spaldingparish.lincs.sch.uk](http://www.spaldingparish.lincs.sch.uk)

Follow us on Twitter: @SPCEDS

Head Teacher: Diane Mulley

## Parent Consultations

As you will no doubt be aware we normally hold our first round of Parent Consultations during Term 2. Again to ensure the safety of all we have reviewed our plans for this term and given the priority of getting pupils back to school safely.

We have reviewed the report format to focus on how your child has returned to school and settled back to their learning and these will be sent out towards the end of November. Should you then want a conversation with your child's class teacher following receipt of the report, this can be requested – either by telephone or via Teams – via the Year Group emails. We then plan to revert to our normal report format in the Spring Term and will then feedback on our first round of teacher assessments.

## PE Kit

As we head into Term 2 we are hoping to reintroduce PE lessons, albeit in a revised form. A letter in relation to this, including PE days and PE kit, will be sent out later this week with specific details for individual Year Groups. This will hopefully ensure that your child is able to undertake all aspects of the curriculum successfully.

## Pupil Information and Consent Forms

A huge thank you to all parents/carers who have returned the many different forms that we have recently sent home for you to complete and return. This will mean that your children can take part in the various activities that consent is needed for. Unfortunately without written consent, children cannot take part. If you have yet to return your forms please do so as soon as possible.

Please can we also remind you that if you do change your address or telephone number, or if any of the emergency contacts for your child change their contact numbers, to please remember to let the school know the new details. Please can you also ensure that you have let us have at least two contacts for your child. Should we have an emergency or your child becomes unwell, we will need to be able to contact someone for your child. I cannot express how important it is that we have up-to-date numbers on our school records. Thank you for your support with this.

## Secondary School Transition

All Year 6 children should now have received a letter regarding their transfer to secondary schools. These letters are essential for the transfer process and gaining a place at Secondary School. Applications for secondary school should have been made by 31<sup>st</sup> October 2020 via <https://lcc.cloud.servelec-synergy.com/parentportal/> however if you have not completed this as yet or require any support please get in touch asap.

## Social Media

I would like to take this opportunity to remind you about appropriate use of social media, specifically in relation to our pupils. Whilst we all acknowledge social media can be an excellent way of communicating with family and friends, particularly at this current time, there is very clear guidance with regards to age restrictions for the use of such sites with many including Facebook and Instagram (where the age restriction is 13 years and above). These restrictions are in place for a reason as this is then deemed to be an age where such sites can be used appropriately.



Clay Lake, Spalding, Lincolnshire, PE11 2QG  
Tel: 01775 722333  
enquiries@spaldingparish.lincs.sch.uk  
www.spaldingparish.lincs.sch.uk  
Follow us on Twitter: @SPCEDS  
Head Teacher: Diane Mulley

Prior to the term break we became aware of an increasing number of incidents where there has been unkindness between pupils. Upon investigation of such incidents it became clear that this has happened as a result of communication on forms of social media, with parents unaware of the fact that their child was even on any social media sites.

With the increase in numbers of children having mobile phones and other mobile devices, I appreciate this is much harder to monitor. However with the safety and happiness of our pupils our priority we would ask that you do have the conversation with your child about social media.

Later this month we will be taking part in anti-bullying week where the theme this year is 'United Against Bullying' focused on everyone working together to make a difference, like pieces in a puzzle.

Whether it is verbal, physical, online or in-person, bullying can have a long lasting effect on those who experience and witness it. By channelling our collective power, through shared efforts and shared ambitions, we can reduce bullying together. From parents and carers, to teachers and politicians, to children and young people, we all have a part to play in coming together to make a difference.

### Start of Day and End of Day Routines

As we continue to respond to the challenges of the current pandemic, our staggered times for the start and end of day will continue. If you could please ensure you follow the current guidance in place so we do not have to introduce further measures such as restricting entry to families within the timeslots. We are trying to ensure that numbers on the site at any time are reduced

1) **Drop your child off and collect your child at the allocated time slot for your child's surname** – please do not be offended if staff members ask you to wait if you do try to drop off early, the time scales have been put in place for a reason.

2) **Social distance at all times both when on the school site and when waiting to access the school site** – there can be a build up at gate opening times, again arriving for your allocated time slot will support with this.

*The current guidance recommends staying 2 metres away from people you do not live with. Where you cannot stay 2 metres apart you should stay more than 1 metre apart, as well as taking extra steps to stay safe.* We would ask please that all parents/carers adhere to this guidance when on the school site to support us in ensuring the safety of all. Being outdoors is already acknowledged as safer, given the airflow and extra space, however face coverings also offer further protection. As such if you would prefer to wear a face mask to drop off and collect your child, please do so. Face coverings however are not recommended for children 11 and under.

3) **Please be aware of other families when accessing and leaving the school site and whilst waiting to access and leave the school site** – please be courteous to other families, keeping your distance, allowing them to pass etc. You will be aware that the school is a no smoking site and whilst we cannot police this on public paths I would ask, given the current circumstances, that you move well away from the school site before smoking.

## Supporting Reading

I hope your child is continuing to enjoy their reading and completing their 'Reading Rambles'. Listening to your child read is key, just 5/10 minutes a day can have a huge impact on their learning. Your child seeing you read is also very encouraging for them and fosters a love and enjoyment of reading.

## Uniform

Please check the school website for full details about the agreed uniform and ensure your child is dressed correctly, both in terms of clothing and footwear. Children are very aware of each other and being dressed in uniform ensures that they all feel part of the school community and also means they are appropriately dressed for their day's learning. Again thank you in anticipation of your support. Thank you very much for all your support during Term 1, it is very much appreciated. Whilst there have been challenges along the way it has been a busy and enjoyable term and we all look forward to the year ahead. As always if you do have any questions or concerns, please get in touch via the office.

Kind Regards,



Diane Mulley  
Head Teacher

## DIARY DATES

### *Term 2*

School Opens  
Children In Need/World Diabetes Day  
Anti-Bullying Week

Christmas Jumper Day  
Christmas Parties  
School Closes

Monday 3<sup>rd</sup> November 2020  
Friday 13<sup>th</sup> November  
Monday 16<sup>th</sup> to Friday 20<sup>th</sup> November  
'United Against Bullying.'  
Friday 11<sup>th</sup> December  
Monday 14<sup>th</sup> - Thursday 17<sup>th</sup> December  
Thursday 17<sup>th</sup> December

### *Term 3*

School Opens  
National Storytelling week  
Number Day  
Safer Internet Day

Church Service (10.30) – TBC  
School Closes

### *Christmas Break*

Monday 4<sup>th</sup> January 2021  
Saturday 30<sup>th</sup> January – Saturday 7<sup>th</sup> February  
Friday 5<sup>th</sup> February  
Tuesday 9<sup>th</sup> February  
'Together for a better internet'  
Friday 12<sup>th</sup> February  
Friday 12<sup>th</sup> February



LINCOLN ANGLICAN  
ACADEMY TRUST  
DIOCESE OF LINCOLN

Clay Lake, Spalding, Lincolnshire, PE11 2QG

Tel: 01775 722333

[enquiries@spaldingparish.lincs.sch.uk](mailto:enquiries@spaldingparish.lincs.sch.uk)

[www.spaldingparish.lincs.sch.uk](http://www.spaldingparish.lincs.sch.uk)

Follow us on Twitter: @SPCEDS

Head Teacher: Diane Mulley

### *Term 4*

School Opens  
World Book Day  
Church Service (10.30) – TBC  
School Closes

### *Term Break*

Monday 22<sup>nd</sup> February  
Thursday 4<sup>th</sup> March  
Wednesday 31<sup>st</sup> March  
Wednesday 31<sup>st</sup> March

### *Term 5*

School Opens  
School Closed for Bank Holiday  
KS2 SATs  
KSI SATs  
Church Service (10.30) – TBC  
School Closes

### *Term Break*

Monday 19<sup>th</sup> April  
Monday 3<sup>rd</sup> May only  
w/b Monday 10<sup>th</sup> May  
w/b Monday 17<sup>th</sup> May and 24<sup>th</sup> May  
Friday 28<sup>th</sup> May  
Friday 28<sup>th</sup> May

### *Term 6*

School Opens  
Phonics Screening  
FS2 New Entrants (7.00) – TBC  
National Sports Week - TBC  
Sports Day KSI am/FS2 pm – TBC  
Sports Day LKS2 am/ UKS2 pm – TBC  
Transition Day - TBC  
Open Evening (4.00-6.00) – TBC  
Y6 Leavers Assembly (2.00) - TBC  
Church Service (10.30) – TBC  
School Closes

### *Term Break*

Monday 7<sup>th</sup> June  
w/b Monday 7<sup>th</sup> June  
Wednesday 16<sup>th</sup> June  
w/b Monday 21<sup>st</sup> June  
Tuesday 22<sup>nd</sup> June  
Thursday 24<sup>th</sup> June  
Friday 2<sup>nd</sup> July  
Thursday 8<sup>th</sup> July  
Thursday 15<sup>th</sup> July  
Wednesday 21<sup>st</sup> July  
Tuesday 21<sup>st</sup> July

### *Summer Break*



LINCOLN ANGLICAN  
ACADEMY TRUST  
DIOCESE OF LINCOLN

Clay Lake, Spalding, Lincolnshire, PE11 2QG

Tel: 01775 722333

[enquiries@spaldingparish.lincs.sch.uk](mailto:enquiries@spaldingparish.lincs.sch.uk)

[www.spaldingparish.lincs.sch.uk](http://www.spaldingparish.lincs.sch.uk)

Follow us on Twitter: @SPCEDS

Head Teacher: Diane Mulley