



Spalding Parish Church of England Day School

15th January 2021








Dear Parent/Carer

Free School Meals Online Application Process

Lincolnshire County Council changed the process for checking eligibility for Free School Meals. As from 4th September 2018, parents/carers need to apply directly via the online application service using the following link. This will take you to an easy to use Parent Portal:-

<https://lcc.cloud.servelec-synergy.com/parentportal>

Free School Meals (FSM): Parents must meet the criteria detailed below and complete an online application form. If you are eligible to claim, we encourage you to do so as each valid claim attracts additional funding to the school called Pupil Premium; this is used to improve the educational provision and resources at the school.

-  Universal Credit with an annual net earned income of no more than £7,400
-  Income Support
-  Income-based Jobseeker's Allowance
-  Support under Part 6 of the Immigration and Asylum Act 1999
-  The guarantee element of Pension Credit
-  Working Tax Credit run-on (paid for four weeks after you stop qualifying for Working Tax Credit)
-  Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190

If you meet any of the suggested criteria for FSM, please submit a claim using the parent portal and this will maintain your FSM funding to the school. We have enclosed instructions on how to apply using the new parent portal system. You will need to apply for each child who attends Spalding Parish Church of England Day School.



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Universal Infant Free School Meals

Currently, pupils in Foundation Stage, Year 1 or Year 2 are entitled to a free school meal thanks to a different government funding scheme known as universal infant free school meals (UIFSM). You shouldn't confuse UIFSM with free schools meals and the pupil premium.

If your child is in Foundation Stage, Year 1 or Year 2 and is eligible for free school meals according to the criteria above, *you should still register* because we'll receive the extra pupil premium funding.

Registering for FSM

As stated above, parent/carers must log onto the parent portal using the instructions attached if necessary.

<https://lcc.cloud.servelec-synergy.com/parentportal>

We ask that you apply as soon as possible so that we can make sure your child will be receiving free school meals if they are entitled to them. Should your child be eligible but you want your child to have packed lunches sometimes, you should still register so that the school will receive funding which supports in other ways.

If you have any problems at all, please do not hesitate to contact the school office who will be more than happy to support you with the application process.

Yours sincerely



Diane Mulley
Head Teacher