



Spalding Parish Church of England Day School

7th February 2022

Parent/Carer,

Special Educational Needs Support

I would like to take this opportunity to share information about Special Educational Needs Support at this school. My role is the Special Educational Needs Co-ordinator (SENCo). As the school community has grown larger, I would also like to introduce Deborah Newnham as an Assistant SENCo. She is also a teacher in Year 2 and has been overseeing some aspects since September 2021.

The role of SENCo involves:

- overseeing the day-to-day operation of the school's SEN policy;
- co-ordinating provision for children with SEN;
- reviewing and involvement in writing new individual support plans;
- liaising with and advising colleagues;
- overseeing the records of all children with SEN;
- liaising with parents of children with SEN;
- contributing to the in-service training of staff;
- liaising with external agencies, including the Local Authority's support services, health and social services and voluntary bodies.

Children have special educational needs if they have a learning difficulty that calls for special educational provision to be made for them. Special educational provision means educational provision that is additional to, or otherwise different from, the educational provision made generally for children of their age at our school. This can range from extra support with an adult, or small group interventions, to specialised equipment and personalised targets.

Whilst the first point of contact for any query concerning a pupil will nearly always be their class teacher, we are available to help in any way we can.

To ease getting in direct contact we have set up a direct email address. Please feel free to email SEND@spaldingparish.lincs.sch.uk where Deborah Newnham or myself will be able to respond to your email.

Yours sincerely

Sam Boccock
SENCo
Assistant Head Teacher

Deborah Newnham
Assistant SENCo
Year 2 Teacher



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