



Spalding Parish Church of England Day School

2nd January 2021

Dear Parent/Carer,

Return to School – January 2021

Firstly I would like to wish all members of the school community a very Happy New Year – I hope 2021 is a happy, healthy and prosperous year for you all. I hope you have had a peaceful and restful break with families. The staff team and I look forward to welcoming you and your children back to school. I would also like to thank you for your continued support during the academic year so far.

I also thought it was very important to write to you with regards to the start of Term 3. Despite Lincolnshire being recently being placed, as a county, into Tier 4, as a school **we will reopen to all pupils on Monday 4th January as planned.** Given the change in tier and the safety of all members of the school community as our highest priority it is imperative that anybody accessing the school site adheres to the current guidance in place.

1) Drop your child off and collect your child at the allocated time slot for your child's surname –

Please do not come onto the school site prior to your child's drop off time – there is a five minute window in place to support dropping off and exit from site in a timely manner.

Surname Beginning With...	Access Site/Drop Off Time	Access Site/Collection Time
A-E	8.35am	3.05pm
F-K	8.40am	3.10pm
L-R	8.45am	3.15pm
S-Z	8.50am	3.20pm

Please do not be offended if staff members ask you to wait if you do try to drop off early, the timescales have been put in place for a reason.

2) Social distance at all times both when on the school site and when waiting to access the school site –

there can be a build up at gate opening times, again arriving at your allocated time slot will support with this. Please stay at least 2m away from anyone not part of your household, wear a face mask to reduce transmission of the virus and leave the site straight away once you have dropped off your child.

3) Please be aware of other families when accessing and leaving the school site and whilst waiting to

access and leave the school site – please be courteous to other families, keeping your distance, allowing them to pass etc. You will be aware that the school is a no smoking site and whilst we cannot police this on public paths I would ask, given the current circumstances, that you move well away from the school site before smoking.



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









Head Teacher: Diane Mulley

Our full risk assessment can be accessed via the website however we have also implemented the following:

- Limit visitors into the school to **essential** personnel only and only on completion of Visitor Declaration;
- All visitors into the school to wear a mask at all times;
- All lunchtime supervisors provided with facemasks or visors when working with their class bubble;
- Staggered start and end of day, breaks and lunches to continue within class bubbles;
- Classrooms, offices and communal areas kept well ventilated;
- All Collective Worship, Year Group sessions and staff meetings held electronically via Teams;
- All adults to wear facemasks everywhere within school building (with exception of own classroom);
- Each child provided with their **own personal set of stationary/equipment** to limit shared resources;
- All other routines that we have embedded, e.g. handwashing schedules and cleaning rotas, will continue to be prioritised in our daily routines.

Similarly it is imperative to ensure the safety of all, that the Tier 4 is also followed as detailed below.

The full guidance can be accessed via: <https://www.gov.uk/guidance/tier-4-stay-at-home>

MEETING FRIENDS AND FAMILY  <p>No household mixing, aside from support bubbles and two people meeting in public outdoor spaces.</p>	BARS, PUBS AND RESTAURANTS  <p>Hospitality closed, aside from sales by takeaway, drive-through or delivery.</p>	RETAIL  <p>Essential shops can open. Non-essential retail must close and can only open for click-and-collect and delivery.</p>	WORK AND BUSINESS  <p>Everyone must work from home unless they are unable to do so.</p>
EDUCATION  <p>Early years settings, schools, colleges and universities open during term time. Registered childcare, other supervised activities for childcare purposes, and childcare bubbles permitted</p>	INDOOR LEISURE  <p>Closed.</p>	ACCOMMODATION  <p>Closed (with limited exceptions)</p>	PERSONAL CARE  <p>Closed.</p>
OVERNIGHT STAYS  <p>You must not stay overnight away from home. Limited exceptions apply.</p>	WEDDINGS AND FUNERALS  <p>Funerals of up to 30 people permitted. Wakes and other linked ceremonial events can continue in a group of up to six. Weddings of up to six can continue in exceptional circumstances.</p>	ENTERTAINMENT  <p>Indoor entertainment closed. Some outdoor attractions may remain open.</p>	PLACES OF WORSHIP  <p>Open for private prayer and communal worship, but cannot interact with anyone outside household or support bubble.</p>
TRAVELLING  <p>You must stay at home and only travel for work, education or other legally permitted reasons. If you must travel, you should stay local, and reduce the number of journeys you make. You must not leave a Tier 4 area or stay overnight away from home. Residents in Tiers 1 - 3 should not enter Tier 4 areas. Do not travel abroad if you live in a Tier 4 area unless an exemption applies.</p>	EXERCISE  <p>You can leave your home to exercise by yourself, with your household or support bubble, or with one person from another household. Outdoor sport allowed but gatherings limit applies except for youth and disabled sport.</p>	RESIDENTIAL CARE  <p>You can visit relatives in care homes with COVID-secure arrangements such as substantial screens, visiting pods, and window visits.</p>	CLINICALLY EXTREMELY VULNERABLE <p>The Clinically Extremely Vulnerable are advised to stay at home as much as possible, except to go outdoors for exercise or to attend health appointments.</p>

Whilst the current plans are unlikely to change before Monday, you will no doubt be aware from the news that changes were made regarding London schools only yesterday. Should there be further changes I will write to you again to keep you informed so would ask you to check your emails prior to Monday morning. We will also be sending a separate communication to update our records in terms of Key Worker status so we have updated information should we need to move to a remote learning model.

Kind Regards,

Diane Mulley
Head Teacher



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