



Spalding Parish Church of England Day School

Start of the School Day

FS2/KS1 children

Classroom doors open at 8:40am, the start of the school day is 8:50am.

KS2 children

Classroom doors open at 8:35am, the start of the school day is 8:45am.

NOTE: parents/carers are responsible for their children until the classroom doors are opened.

There are 3 entrances onto the school grounds for you to bring your children in:

- 1) Pathway through the park on Balmoral Avenue onto the KS1 Playground
- 2) Gateway down the footpath that runs along the side of the school field.
Public use this pathway too.
- 3) Gateway down the side of school with the tennis courts.

Members of the SLT (Senior Leadership Team) will be out on the playground every morning to monitor the arrival of the children.

To ensure a suitably calm and settled start to the school day, allowing your child to be ready for the days' learning without missing any of the teacher input, it is essential that they arrive on time.

We hope you see the value of being on time and this being a very important life skill to develop at such an early age. Children will certainly need to be on time when they enter the working world and if we can establish this routine now it can only help.

If there are any difficulties in getting your child to school for the start of the school day do not hesitate to come and speak with me.

*We are a Caring Christian Community built on
Compassion, Trust, Friendship and Hope*

End of the School Day

📌 FS2 and KSI Classes – finish time is 3:10pm

📌 KS2 Classes – finish time 3:20pm

At the end of the school day, your child will be handed over to a known adult. The teacher will challenge the adult if they are not known to us. Please ensure you complete and return the 'Collection of Children' form when it is sent to you over the next couple of weeks. On this form, please list the names of adults that may collect your child. Please also put a password on the form that we can use should we need to confirm the adult who has arrived.

Where we have received written authority from a parent/carer giving consent for a child to walk home alone, you must understand that they become your responsibility once they have left the school site.

If for any reason you are going to be late to collect your child, school must be informed by 3:00pm. If you have not arrived by 3:30pm your child will be placed in our after-school provision at a cost of £6 per session. If your child has not been collected and you have failed to make contact by 5:30pm, advice will be sought from Social Care.

Yours sincerely



Diane Mulley
Acting Head Teacher