





Spalding Parish Church of England Day School

10th March 2020

Dear Parent/Carer

Parent Consultation Evenings – All classes except Y5EW

The Parent Consultation Evenings are to be held in school on Tuesday 24th and Thursday 26th March. There will be an allocated 10 minute time slot for these meetings between the following times:

-  Tuesday 24th March - from 4.00pm to 7.30pm
-  Thursday 26th March - from 3.30pm to 6.00pm

A translator will be available to those parents who speak Polish, Russian, Portuguese or Lithuanian if requested on the return slip.

Please would you return the slip attached, by Monday 16th March stating your preferred time; an allocated appointment time will then be sent home. If you have more than one child in school please help us by staggering your time slots, at least a 10 minute gap will be required, on each of the slips. We aim to keep to time but occasionally we do run over.

If your child has any additional needs which you would like to discuss, Sam Bocoock, our SENCo, will run drop-in sessions on both evenings; in the SENCo office.

Thank you for your co-operation with this, I look forward to seeing you during the course of the two evenings.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Diane Mulley'.

Diane Mulley
Head Teacher



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Head Teacher: Diane Mulley

Parent Consultation Evenings

Child's Name: Class:

🏰 I / We have other children in school in class(es):

🏰 I would/would not like a translator present.

- My first language is Polish/Russian/Portuguese/Lithuanian.

🏰 I / We will / will not be attending the Parent Consultation Evening.

🏰 My preferred time slot is:

Tuesday 24 th March		Thursday 26 th March	
4.00 – 4.30			
4.30 – 5.00		3.30 – 4.00	
5.00 – 5.30		4.00 – 4.30	
5.30 – 6.00		4.30 – 5.00	
6.00 – 6.30		5.00 – 5.30	
6.30 – 7.00		5.30 – 6.00	
7.00 – 7.30			