



Spalding Parish Church of England Day School

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Acting Head Teacher: Diane Mulley

13th September 2019

Dear Parent/Carer,

Year 6 Parent Consultation Meetings

As you will be aware we have changed the organisation for the Year 6 Parent Consultation Meetings due to be held this term following on from a successful change for our previous Year 6 cohort last year. This term we are offering appointments for you to attend earlier in the academic year to fully inform you of targets and next steps as the children begin the final year of their primary education. In order to support you in supporting your child we feel meeting earlier in this way will support improved outcomes and develop our working relationship.

These meetings will take place during the afternoon of Monday 23rd September. There will be an allocated 10 minute time slot for these meetings between 12.30pm and 5pm for both classes.

A translator will be available to those parents who speak Polish, Russian, Portuguese or Lithuanian upon request.

Please would you return the slip attached, by Wednesday 18th September, stating your preferred time and an allocated appointment time will then be sent home. We aim to keep to time but occasionally we do run over.

Thank you for your co-operation with this, I look forward to seeing you during the course of the day.

Yours sincerely

Diane Mulley
Acting Head Teacher


Year 6 Parent Consultation Meetings

Child's Name: Class:

 I / We will / will not be attending the Parent Consultation Meeting on Monday 23rd September.

My preferred time slot is:

Y6KB		Y6KR	
12:30-1:00		12:30-1:00	
1:00-1:30		1:00-1:30	
1:30-2:00		1:30-2:00	
2:00-2:30		2:00-2:30	
2:30-3:00		2:30-3:00	
3:00-3:30		3:00-3:30	
4:00-4:30		4:00-4:30	
4:30-5:00		4:30-5:00	
5:00-5:30		5:00-5:30	

 I would/would not like a translator present.

My first language is Polish/Russian/Portuguese/Lithuanian.

If your child has any additional needs which you would like to discuss, you can make an appointment to see **Sam Boccock, SENCo**, for that afternoon. Please note below your preferred time when you would like to come and see her. She will endeavour to make an appointment around the time of your request.

Preferred Time (between 12:30pm and 5:30pm):

If you are unable to make an appointment on either day, please contact the School Office to make an alternative appointment.